## Midterm Review Timelines:

- **Feb. - Mar.**
  - Department informs candidate of upcoming review and departmental timeline
- **As per dept. timeline**
  - Candidate submits complete dossier components to department for initial review (by P&T or mentoring committee) and revises the dossier components based on feedback
  - Candidate submits final dossier components to department
  - Departmental P&T Committee, then Head, review dossier and prepare reports
- **May 20 COB**
  - Department submits midterm dossiers to college
- **May 21 - Jun. 3**
  - College reviews dossiers and provides feedback to department; department makes corrections/updates to the dossiers as needed
- **Jun. 4 COB**
  - Department submits updated midterm dossiers to college
- **Jun. 5 - Jul. 5**
  - COALS P&T Committee reviews dossiers and prepares reports
- **Jul. 10 COB**
  - COALS P&T Committee submits reports to Executive Associate Dean
- **Jul. 11 - late Aug.**
  - Dean and Executive Associate Dean review dossiers and issue letters to Department Heads to inform candidates

## Promotion and Tenure Review Timelines:

- **Feb. - Mar.**
  - Department informs candidate of upcoming review and departmental timeline
- **As per dept. timeline**
  - Candidate submits complete dossier components to department for initial review (by P&T or mentoring committee) and revises the dossier components based on feedback
  - Candidate submits final dossier components to department
  - Department requests external letters
  - Departmental P&T Committee, then Head, review dossier and prepare reports
- **Sep. 2 COB**
  - Department submits all dossiers to college
- **Sep. 3 - Sep. 9**
  - College reviews dossiers and provides feedback to department; department makes corrections/updates to the dossiers as needed
- **Sep. 10 COB**
  - Department submits updated dossiers to college
- **Sep. 16 - Sep. 30**
  - COALS P&T Committee reviews dossiers and prepares reports
- **Sep. 30 COB**
  - Department submits non-dossier items for all tenure candidates to college
- **Oct. 14 COB**
  - COALS P&T Committee submits reports to Executive Associate Dean
- **Oct. 15 – Dec. 2**
  - Dean and Executive Associate Dean review dossiers and prepare reports
- **Early Nov.**
  - College submits non-dossier items for all tenure candidates to University
- **Dec. 2**
  - Dean submits TAMU dossiers to University

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*All instructions, guidelines and forms needed can be found at:*
https://faculty.aglifesciences.tamu.edu/promotion-tenure/
https://facultyaffairs.tamu.edu/evaluation-development/promotion-tenure.html